



Student Information Sheet

Summer Clerkship — 2026.

Dear students!

During your clinical clerkship at healthcare facilities in Poland, you represent Kyiv Medical University, the Ukrainian medical community, and the medical profession itself. Your professionalism, discipline, and ethics define the reputation of your future profession.

I. Monitoring Clerkship Progress

1. Clinical Site Guardian

(appointed by the hospital — the primary organizer and supervisor of the student's clerkship at the facility)

- oversees the overall organization and logistics of the clerkship at the site (schedules, access to departments, etc.) as the clinic's primary clerkship Guardian;
- signs and stamps the title page of the Diary (separately for each clerkship site, if there are multiple);
- ensures that entries in the Diary confirming the performance of specific skills are made by the physician or nurse of the relevant department—specifically the healthcare professional who directly supervised the performance of that skill; the supervisor does not personally make these entries;
- prepares and signs the intern's performance evaluation at the conclusion of the clerkship at their site.

2. Practice Mentor from the KMU

(Assoc. Prof. Olena Rozhkova, e-mail: o.rozhkova@kmu.edu.ua, tel./Viber: +38 066 067 58 73, +48 791 779 314)

- supervises students during their practical training;
- reviews the completion of Diary together with the dean;
- coordinates organizational and logistical matters regarding interaction with the hospital and clerkship Guardian;
- serves as the point of contact in the event of unforeseen situations.

II. Clerkship Diary

- is a mandatory requirement for the clerkship to count;
- the student is responsible for maintaining the Diary;
- fill it out daily, without omissions;
- obtain signatures and entries in a timely manner;
- you must bring the Diary to the university on Fridays to have the entries checked;
- student's performance evaluation is completed and signed by the clerkship Guardian at the respective host site upon completion of the clerkship; if there are multiple sites, a separate evaluation is prepared by the supervisor at each site.

- the Dairy is kept in the student's personal file and serves as the student's report on the internship.
- the final internship grade, the date of credit, and the official stamp are entered by the dean; this section is completed by a university representative after the logbook is submitted, and the student is not required to sign or certify anything in this part.

III. BASIC RULES



Stick to the schedule.

- arrive on time;
- avoid lateness and unauthorized absences;
- in the event of absence, immediately notify your clerkship mentor or the Dean's office.



Adhere to the appearance requirements.

- clean and neat medical attire;
- closed-toe change-of-shoes;
- tied-back hair;
- short nails without bright polish.



Adhere to professional ethics.

- be polite and friendly;
- respect the staff and patients;
- follow the hospital's internal rules.



Communicating with patients

- communicate tactfully and appropriately;
- do not provide medical advice without a doctor's permission;
- strictly observe medical confidentiality;
- do not discuss clinical cases with students or unauthorized persons.



Infection control

- perform hand hygiene before and after contact with the patient;
- use personal protective equipment in accordance with requirements;
- do not use personal items near patients.



Practical procedures

- perform procedures only with the permission and under the supervision of a doctor or nurse;
- performing procedures independently without permission is prohibited.



Phone usage

- phones must be set to silent mode;
- taking photos or videos without official permission is prohibited.



Documentation

- make entries only with staff permission;
- maintain documentation neatly and accurately.



Hospital Conduct

- maintain cleanliness and order;
- do not consume food or drinks in work areas;

- comply with the medical facilities' rules.

Responsibility

- observe the chain of command;
- follow the instructions of the clerkship Guardian;
- violation of the rules may result in the clerkship not being credited or being terminated early.

IV. What is the OSCE?

The OSCE is the final practical examination taken at the end of the sixth year of medical school or the fifth year of dental school. It assesses students' clinical competence through a series of stations that simulate typical clinical scenarios.

- **O — Objective:** Assessment based on clear criteria, independent of the examiner's subjective opinion.
- **S — Structured:** It consists of separate stations, with a specific clinical skill being assessed at each one;
- **C — Clinical (Practical):** The student performs actual procedures—using phantoms, simulation equipment, and actor-patients;
- **E — Examination:** Final assessment of the level of professional training, determining eligibility for qualification.

Special attention to skills marked with an asterisk (*)

Skills marked with an asterisk (*) in the Diary and the practice card are part of the OSCE—the final practical exam. Mentors and Guardians pay special attention to mastering them.

Remember!

You are a participant in an international educational program and represent Kyiv Medical University abroad.

Your professionalism, discipline, sense of responsibility, and respect for patients shape the reputation of the university and your future as a doctor.

We wish you a successful clerkship.!